

Bid Document

Bid Details	
Bid End Date/Time	08-10-2022 13:00:00
Bid Opening Date/Time	08-10-2022 13:30:00
Bid Offer Validity (From End Date)	120 (Days)
Ministry/State Name	Ministry Of Electronics And Information Technology
Department Name	Na
Organisation Name	Software Technology Parks Of India (stpi)
Office Name	Noida
Total Quantity	10
Item Category	Hiring of Service provider for Sanitation, Gardening and Housekeeping Services including Pest Contro (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Turnover	Yes
Startup Exemption for Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	30 %
Bid to RA enabled	No
RCM Applicable	Yes
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Item wise consignee wise evaluation

EMD Detail

Advisory Bank	Bank of India
EMD Percentage(%)	2.68

ePBG Detail

Advisory Bank	Bank of India
---------------	---------------

ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). The EMD % will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

SENIOR ADMINISTRATIVE OFFICER

Noida, NA, Software Technology Parks of India (STPI), Ministry of Electronics and Information Technology
(Arbind Kumar Singh)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
-------------------------	-----

MSE Purchase Preference

MSE Purchase Preference	Yes
-------------------------	-----

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier

as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Section 9(3) Of GST

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
26-09-2022 12:00:00	STPI, Ganga Shopping Complex, Sec-29, Noida

Evaluation Method (Item Wise Consignee Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Consignee Address	Quantity
----------------------	---------------	-------------------	----------

Schedule 1	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	SOFTWARE TECHNOLOGY PARKS OF INDIA, VILLAGE GANGA MALANPUR, MURENA LINK ROAD, GWALIOR 474010	1
Schedule 2	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	PLOT NO. C-11, IT PARK, NEAR RGPV, NEW JAIL ROAD, GANDHINAGAR, BHOPAL 462036	1
Schedule 3	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	STPI, MNNIT CAMPUS, LUCKNOW ROAD, ALLAHABAD 211004	1
Schedule 4	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	Software Technology Parks of India, 8th Floor, UPSIDC Complex, Lakhanpur, Kanpur 208024	1
Schedule 5	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	STPI, Plot No. ITP-03, Near NH-58 Bypass, Vedavyas Puri, Meerut 250002	1
Schedule 6	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	GANGA SOFTWARE TECHNOLOGY COMPLEX, BLOCK 4, SECTOR 29, NOIDA 201303	1
Schedule 7	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	MANGAL BHAWAN, NEHRU NAGAR(EAST), BHILAI 490020	1
Schedule 8	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	STP COMPLEX, ADJACENT GOMTI BARRAGE, GOMTI NAGAR, LUCKNOW 226010	1
Schedule 9	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	PLOT No. IT-01, INTEGRATED INDUSTRIAL ESTATE (IIE) I.T. PARK, SAHASTRADHARA ROAD, DEHRADUN 248013	1
Schedule 10	Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro	MPSEDC STP BUILDING, PARDESHIPURA, ELECTRONICS COMPLEX 452010	1

Hiring Of Service Provider For Sanitation, Gardening And Housekeeping Services Including Pest Contro (10 square meter)

(Minimum 100% and 0% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Unbranded
------------	-----------

Technical Specifications

Buyer Specification Document	Download
------------------------------	--------------------------

Input Tax Credit(ITC) and Reverse Charge(RCM) Details

ITC on GST	ITC on GST Cess	RCM Applicable	GST as per RCM	GST Cess 1 as per RCM	GST Cess 2 as per RCM	Optional RCM
NA	NA	Yes	18%	NA	NA	No

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Jitendra Kumar	474010,SOFTWARE TECHNOLOGY PARKS OF INDIA, VILLAGE GANGA MALANPUR, MURENA LINK ROAD, GWALIOR	1	15
2	Sandeep Nair	462036,PLOT NO. C-11, IT PARK, NEAR RGPV, NEW JAIL ROAD, GANDHINAGAR, BHOPAL	1	15
3	Gautam	211004,STPI, MNNIT CAMPUS, LUCKNOW ROAD, ALLAHABAD	1	15
4	Dhananjay Dixit	208024,Software Technology Parks of India, 8th Floor, UPSIDC Complex,Lakhanpur, Kanpur	1	15
5	Arun Priyadarshi	250002,STPI, Plot No. ITP-03, Near NH-58 Bypass, Vedavyas Puri, Meerut	1	15
6	ARBIND KUMAR SINGH	201303,GANGA SOFTWARE TECHNOLOGY COMPLEX, BLOCK 4, SECTOR 29, NOIDA	1	15
7	Dhirendra Nath Behera	490020,MANGAL BHAWAN, NEHRU NAGAR(EAST), BHILAI	1	15
8	PRAVEEN DWIVEDI	226010,STP COMPLEX, ADJACENT GOMTI BARRAGE, GOMTI NAGAR, LUCKNOW	1	15
9	MANEESH KUMAR	248013,PLOT No. IT-01, INTEGRATED INDUSTRIAL ESTATE (IIE) I.T. PARK, SAHASTRADHARA ROAD, DEHRADUN	1	15
10	Sanjay Kumar Verma	452010,MPSEDC STP BUILDING, PARDESHIPURA, ELECTRONICS COMPLEX	1	15

Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Generic

For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---