

Software Technology Parks of India – Noida

Checklist No.-X (Change of Name of STP/EHTP units):

Sl. No.	Description of items to be checked	Status		Remarks																																				
		If Yes (Pl. put a tick mark)	If No (Give Remarks)																																					
1	Copy of undertaking/resolution (both from old and new organisation) that all assets and liabilities are taken over by the organisation under the new name.(In case of transfer of units)																																							
2	Copy of certificate from Registrar of Companies ratifying the change only in case of Pvt./Public Ltd. Co.																																							
3.	Copy of Memorandum and Articles of Association.(In case unit has become from Prop./Partnership to Pvt./Public Ltd. Co.)																																							
4.	In case of proprietary firm/partnership firm, a declaration/resolution conveying the following effects: Dissolution of the existing firm (if applicable) Transfer of existing business including the assets and liabilities (including export obligation) of the existing STP unit to the unit under the new unit.			Unit - 1 <table border="1" style="display: inline-table;"> <tr><td>Import</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>CT-3</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Exports</td><td></td><td></td><td></td><td></td><td></td></tr> </table> Unit - 2 <table border="1" style="display: inline-table;"> <tr><td>Import</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>CT-3</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Exports</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	Import						CT-3						Exports						Import						CT-3						Exports					
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5.	Whether the New Company is promoted by the original applicant of the STP/EHTP unit																																							
6.	Whether the reason justifying the change of name has been given.																																							
7.	Name of the authorised person for submission of reports/ declaration/ applications for clearance, etc. to the STPI																																							
8.	Whether MPR submitted																																							
9.	Whether APR submitted																																							
10.	Whether dues are cleared																																							
11	Whether unit is custom bonded. Then, give details viz. Lic. No. and date																																							
12	Lop validity with details of both units (incase of merger)																																							
13	Agreement signed between both units (incase of merger)																																							
14	Agreement ton Stamp paper between two companies for whom will take the liability and meet E.O. after merger																																							
15	Green card of both units in original with details																																							