

## SOFTWARE TECHNOLOGY PARKS OF INDIA

(Ministry of Electronics & Information Technology, Govt. of India)  
Ganga Software Technology Complex, Sector-29, Noida-201303  
Phone: +91-120-2470400; Fax: +91-120-2470403  
Website: [www.noida.stpi.in](http://www.noida.stpi.in)

**TENDER DOCUMENT**  
**(STPIN/PUR/QUO/20-21/03 Dated 19/02/2021)**

**DISPOSAL OF E-WASTE ITEMS (COMPUTER & PERIPHERALS AND ELECTRICAL EQUIPMENT) AT STPI NOIDA THROUGH REGISTERED/AUTHORIZED E-WASTE RECYCLERS/ DISMANTLERS**

**1. MODE OF TENDERING:** Single Bid system

The bid has to be submitted in single sealed cover labeled as under:

**“DISPOSAL OF E-WASTE ITEMS (COMPUTER & PERIPHERALS AND ELECTRICAL EQUIPMENT) AT STPI NOIDA THROUGH REGISTERED/AUTHORISED E-WASTE RECYCLERS/DISMANTLERS”**

Addressed to:

**The Director**

Software Technology Parks of India  
Ganga Software Technology Complex  
Sector-29, Noida-201303

**2. EMD/BID SECURITY : Rs. 1500.00**

**3. TENDER FEE(NON-REFUNDABLE) NIL**

[Bank details – Bank of India, SB A/c – 711710110001585, IFSC Code- BKID0007117]  
on or before bid submission closing time as mentioned in the tender document/corrigendum at STPI Noida.

**4. DATE & TIME OF PRE-BID MEETING: (26/02/2021; 15:00 HRS)**

**5. LAST DATE & TIME FOR SUBMISSION OF BID: (11/03/2021; 14:30 HRS)**

**6. DATE & TIME FOR OPENING OF BID: (12/03/2021; 16:30 HRS)**

**7. VALIDITY OF BID: 90 days from the specified date of closing of bids**

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**Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021**

## **भारतीय सॉफ्टवेयर प्रौद्योगिकी पार्क्स**

(इलेक्ट्रॉनिक्स और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार)

गंगा सॉफ्टवेयर टेक्नोलॉजी कॉम्प्लेक्स, सेक्टर -29, नोएडा-201303

फोन: + 91-120-2470400; फैक्स: + 91-120-2470403 वेबसाइट: [www.noida.stpi.in](http://www.noida.stpi.in)

### **निविदा आमंत्रण नोटिस**

निदेशक, एसटीपीआई-नोएडा पंजीकृत / प्राधिकृत इलेक्ट्रॉनिक्स अपशिष्ट पुनः चक्रण कर्ताओ / डिस्मेंटलर्स से एसटीपीआई नोएडा में (कंप्यूटर एवं संबंधित उपकरणों तथा विद्युतीय उपकरणों) के निपटान के लिए निविदाएं आमंत्रित करते हैं।

निविदा से संबंधित निविदा दस्तावेज और विवरण हमारी वेबसाइट [www.noida.stpi.in](http://www.noida.stpi.in) और <https://eprocure.gov.in/cppp> पर उपलब्ध हैं। उपर्युक्त पते पर निविदा भेजने की अंतिम तारीख (11/03/2021; 14:30 HRS) बजे है।

(निदेशक)

## **SOFTWARE TECHNOLOGY PARKS OF INDIA**

(Ministry of Electronics & Information Technology, Govt. of India)

Ganga Software Technology Complex, Sector-29, Noida-201303

Phone: +91-120-2470400; Fax: +91-120-2470403

Website: [www.noida.stpi.in](http://www.noida.stpi.in)

### **NOTICE INVITING TENDER**

Director, STPI-Noida invites Tenders for Disposal of E-Waste items (Computer & Peripherals and Electrical Equipment) at STPI NOIDA through registered/Authorised E-Waste RE-Cyclers/Dismantlers.

The Tender document and details of the tender is available on our website at, [www.noida.stpi.in](http://www.noida.stpi.in) and <https://eprocure.gov.in/cppp>. The last date of submission of tender is (11/03/2021; 14:30 HRS) hours at above given address.

(Director)

## I. GENERAL TERMS AND CONDITIONS AND INSTRUCTIONS TO BIDDERS

STPI Noida invites Tenders from the eligible bidders for the Disposal of E-Waste items (Computer & Peripherals and Electrical items as per **Annexure VI**) at STPI NOIDA through registered/Authorised E-Waste RE-Cyclers/Dismantlers in “**AS IS WHERE IS CONDITION**” condition and as per following terms and conditions.

1. The bid document can be downloaded from our website URL: [www.noida.stpi.in](http://www.noida.stpi.in) & <https://eprocure.gov.in/cppp/> . If the bidders wish to submit the bid document by downloading it from these websites,
2. For Present condition of the items to be disposed off Bidders are advised to visit the site for assuring the nature and volume of work before quoting the rates. The Bidder may contact the Purchase Division, STPI Noida for site visit.
3. The e-Waste items at STPI Noida, will be sealed in presence of all the prospective bidders & designated committee present during the Inspection/Site visit. The day of Inspection/Site visit would be the Pre-bid Meeting day. The sealed facility will be opened only for the successful bidder on the day of clear off the items by the bidder.
4. The bid should be submitted in Sealed Cover duly filled with all supporting documents & Annexures.
5. Bid may be submitted with a forwarding letter on letter head of the Bidder. Each page of bid document must be signed and stamped by authorised signatory to ensure the compliance with the Scope of work and other terms & conditions
6. No overwriting, corrections and cutting are permitted.
7. Bid validity should be 90 days from the specified date of closing.
8. Pre-bid meeting will be held on 26/02/2021; 15:00 HRS Office. Bidders/ their authorized representatives may attend the meeting even if they themselves do not have any clarifications to seek.
9. The completely filled bid document, duly sealed (with sealing wax/sealed with tape from all four sides) should be addressed to “**The Director, Software Technology Parks of India, Ganga Software Technology Complex, Sector-29, Noida (UP) 201303**” and should reach on or before **14:30 HRS on 11/03/2021** by registered post or by hand duly super scribed on the top of envelope as “**BID FOR DISPOSAL OF E-WASTE ITEMS (Computer & Peripherals and Electrical Equipment) AT STPI NOIDA THROUGH REGISTERED/AUTHORISED E-WASTE RE-CYCLERS/DISMANTLERS**”.
10. STPI will not be responsible for postal or any other delays. Quotations received in an envelope that is damaged/torn or merely stapled will be summarily rejected.
11. Bids once submitted shall not allow being withdrawn. Any default after acceptance of bid shall be deemed to be non compliance to the terms of contract.
12. The bidder has to be registered/Authorised with State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste

(Management)Rules 2016 as amended published by the Ministry of Environment, Forest and Climate Change, Govt. of India. The bidder should submit copy of registration/Authorisation certificate from respective pollution control board.

13. The bidder should submit a declaration as per Annexure- III that the facility & recycling process will be in accordance with the standards laid down in the guidelines published by the CPCB from time to time.
14. The bidder should Submit an undertaking as per Annexure-IV that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.
15. The buyer should clear off all the items at their cost within **4 weeks** from the receipt of sale letter on production of their identity proof and original receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision of Technical Committee. STPI Noida will not be held any responsibility for any loss or damages or theft of the material after the bid is finalized and sale letter issued to the buyer, and no compensation thereof, will be entertained.
16. The successful bidder will be allowed a maximum period of 7 days after receipt of the confirmation letter, to remit quoted amount. The lifting of E-waste items will not be allowed before the submission of quoted amount in form of NEFT in account of STPI Noida.
17. The lifting of E-waste items should be made during the working hours i.e. 10 AM to 5 PM. At the time of pickup, bidder should have to submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
18. Certificate of destruction should be submitted to STPI after disposal E-waste items.
19. The bidder may inspect the site by predetermined date and satisfy themselves about the E-waste items they are bidding for.
20. The Bid Security /Earnest Money Deposit (EMD) **of Rs. 1500/- (Rupees One Thousand Five Hundred only through NEFT in favour of STPI Noida payable at Noida)** remitted by the successful bidder will be treated as security towards the tender and will be released only after successful & satisfactory lifting E-waste items from the respective destination and submission of relevant certificates.
21. If the buyer fails to remit the required amount and clear off the items within the time specified as above, STPI Noida will have the power to cancel the offer and forfeit the EMD/Bid security.
22. Any Tender not accompanied by Bid Security shall be rejected.
23. The Bid Security will remain valid for a period of forty-five days beyond the final bid validity period. Bid securities of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.
24. Bid Security shall be forfeited if the bidder withdraws his bid during the period of Tender validity.
25. Bid Security shall be forfeited if the successful bidder refuses or neglects to execute the work.
26. The bidders are required to submit the following documents (self-attested) along with bid document.
  - a. Valid Copies of registration/Authorisation certificates from State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as Re-Cycler/ Dismantler of E-WASTE items.

- b. Copy of PAN/TIN
- c. GSTIN details
- d. Self undertaking as per **Annexure I, II, III, & IV.**
- e. Financial bid as per **Annexure -V**
- f. EMD as per **Annexure-VII**
- g. Company details as per **Annexure -VIII**

**II. Award Criteria**

- Contract will be awarded on the basis of bid of the highest (H1) acceptable responsive bidder in terms of financials who complies with all terms and conditions of the tender.

**III. Payment Terms**

Successful bidder has to submit quoted amount payable to STPI Noida through NEFT in account of STPI Noida within 7 days of the sale letter.

**IV. Termination by default:**

- i) STPI reserves the right to terminate the agreement at its discretion at any time without assigning any reason, thereof.
- ii) The STPI Noida may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part:
  - a. If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI Noida.
  - b. If the Bidder fails to perform any other obligations under the Contract.

**V. Rejection of the bid**

1. The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI-Noida will be final.
2. In case the selected bidder does not show interest in lifting the goods, the bid security will be forfeited.
3. The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
4. The bids received after specified date & time will not be considered.
5. The bids received through Fax/Telex/photocopy will not be considered.

**VI. Blacklisting**

Company/Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid (Declaration for the same has to be furnished as per Annexure II). If at any stage of bidding process or during the currency of contract, such information comes to knowledge of STPI, the STPI shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.



**VII. Arbitration**

All disputes or difference whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act.

**VIII. Force Majeure**

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

**Signature & Seal of the Bidder**



**Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021**

**Annexure-I**

**Scope of work and other terms & conditions**

**1. Location of the items:** The area to be covered for the Disposal of E-Waste items (Computer & peripherals and Electrical Equipment) at STPI NOIDA through registered/Authorised E-Waste RE-Cyclers/Dismantler sare as follows:

<b>Sr. No</b>	<b>Location</b>	<b>Items on As-Is-Where-Is basis</b>
1.	STPI Noida	E-Waste items (Computer & Peripheral and Electrical equipment) as per <b>Annexure VI.</b>

2. For Present condition of the items to be disposed off, Bidders are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
3. No deviation from the above mentioned scope of services will be accepted.
4. STPI will not bear any cost on account of lifting of items, labour, transportation etc.

**Signature & Seal of the Bidder**





**Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021**

**Annexure-II**

**DECLARATION**

We declare and confirm that we have not been blacklisted or deregistered by any central/ state government department or public sector undertaking and none of our works had ever been terminated by client after award of contract, during last three years. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and shall be liable for cancellation without any notice at the sole discretion of STPI

**Signature & Seal of the Bidder**



**Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021**

**Annexure-III**

**Declaration**

We declare, ensure and confirm that the facility & recycling process for the E-waste Items (Computer & Peripheral and Electrical Equipment) are in accordance with the E-waste (Management) Rules 2016 published by the Ministry of Environment, Forest and Climate Change, Govt. of India.

**Signature & Seal of the Bidder**



**Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021**

**Annexure-IV**

**Undertaking**

We declare, ensure and confirm that the residue generated for the E-waste Items (Computer & peripherals & Electrical Equipment) will be disposed off in a hazardous waste treatment storage disposal facility and in accordance with the E-waste (Management) Rules 2016 as amended published by the Ministry of Environment, Forest and Climate Change, Govt. of India.

**Signature & Seal of the Bidder**



Tender Ref. No. STPIN/PUR/QUO/20-21/03 Dated 19/02/2021

Annexure-V

**FORMAT FOR FINANCIAL BID**

Sr. No	Location	Items on As-Is-Where-Is basis	Amount Quoted (INR)
1.	STPI Noida	E-Waste items (Computer & Peripherals and Electrical equipment) as per Annexure -VI)	
2.	<b>Total</b>		
3.	<b>GST @18%(Mandatory)</b>		
<b>Grand Total (2+3)</b>			
Amount in words :			

**Seal &Signature of the bidder**

ANNEXURE-VI

**LIST OF THE ITEMS TO BE DISPOSED OFF (Computer & Peripherals and Electrical items)**

S.No	Items	Quantity
1	Computer (CPU)	30
2	Monitor	06
3	TFT	18
4	Printer ALL in One	02
5	Laptop	5
6	Radio Modem	39
7	Network Equipment	22
8	Scanner	03
9	Server	05
10	Switch	24
11	Tester	06
12	TV	04
13	Photocopier	02
14	Projector	01
15	Printer	18
16	Router	14
17	POWER SUPPLY SMPS	23
18	HDD	46
19	CD-Drive-DVD	20
20	Speaker	05
21	RAM	30
22	Card(LAN+ Display)	32
23	Adapter	16
24	Motherboard	01
25	Laptop Display	01
26	Key board and mouses	48+89
27	Mobile Phone	04
28	Wires and other miscellaneous electrical items	----



Annexure VII

EMD Forwarding Letter

From (Name & Address of the Bidder)

To

\_\_\_\_\_  
\_\_\_\_\_

The Director  
Software Technology Parks of India  
Ganga Software Technology Complex  
Sector-29, Noida – 201301 (U.P)

**Sub: Earnest Money Deposit for bid no. STPIN/PUR/QUO/17-18/10 dated:22/11/2017.**

**Ref: Bid document ..... dated :.....**

**Dear Sir,**

We, M/s. \_\_\_\_\_, having read and examined in detail the bid document and amendments for “Disposal of E-Waste items (Computer & Peripherals and Electrical Equipment) at STPI NOIDA through registered/Authorised E-Waste RE-Cyclers/Dismantlers.”. We, M/s. \_\_\_\_\_ hereby inform that EMD of Rs. \_\_\_\_\_ ( Rupees in words only) has been transferred through RTGS/NEFT . The details are as under:

- a. UTR No :
- b. Amount :
- c. Dated :

We, M/s. \_\_\_\_\_ having read and understand the clause no. \_\_\_\_\_ towards forfeit of EMD.

**Vendor details (for EMD return purpose) :**

- a. Name of the company
- b. Name of Bank :
- c. Account Number :
- d. Branch Name:
- e. Branch Address :
- f. IFSC code :

**Yours Sincerely,  
Signature & Seal of bidder**

Annexure VIII

Company Details

S.No.	Description	For AOC publishing
01	Company Name	
02	Address	
03	Registration No.	
04	Name of Partner/Directors	
05	Company's Establishment Year	
06	Company's Nature of Business	
07	Company's Legal Status (Please tick the appropriately)	(Limited) ( ) (Private Limited) ( ) (Undertaking) ( ) (Joint Venture) ( ) Partnership ( ) & Others ( )
08	Company Category (Please tick the appropriately)	(Micro Unit as per MSME) ( ) (Small Unit), (Medium Unit), ( ) (Ancillary Unit) ( ) (Project Affected Person of this Company), ( ) (SSI) ( ) & Others ( )
09	Contact Company person Details	
10	Contact Name	
11	Date of Birth	
12	Correspondence Email	
13	Designation	
14	Phone Nos	
15	Mobile Nos.	

Yours Sincerely,  
Signature & Seal of bidder