



## **SOFTWARE TECHNOLOGY PARKS OF INDIA**

Ministry of Electronics & Information Technology, Govt. of India  
STP Complex, adjacent Gomti Barrage, Gomti Nagar,  
Lucknow-226010(U.P) Tel.:+91-522-2307913, 2307915,  
Fax:+91-522-2307930  
Website: <http://www.noida.stpi.in/p-lko>

# **TENDER DOCUMENT**

(Tender No. STPIL/GEN/OBSOLETE/704/20-21/02)

Date 25/01/2021

## **DISPOSAL OF E-WASTE ITEM VIZ. ELECTRICAL/ ELECTRONICS EQUIPMENT AT STPI LUCKNOW THROUGH REGISTERED E-WASTE RE-CYCLERS/DISMANTLERS**

**1. Mode of TENDERING:** Two Bid System

The bid has to be submitted in separate two sealed cover labelled as under:

- Technical Bid
- Financial Bid

For the -

**“DISPOSAL OF E-WASTE ITEM VIZ. ELECTRICAL/ ELECTRONICS EQUIPMENT AT  
STPI LUCKNOW THROUGH REGISTERED E-WASTE RE-CYCLERS/DISMANTLERS”**

Addresses to:

**Officer In-Charge**

Software Technology Parks of India  
STP Complex, UPTRON Building  
Gomti Nagar, Lucknow - 226010 (U.P.)

**2. EARNEST MONEY DEPOSITE (EMD) Security: 2000/- Rs. (Two Thousand Only)**

**3. DATE & TIME FOR PRE-BID MEETING: 05/02/2021; 15:00 Hrs.**

Through Email- [info.lucknow@stpi.in](mailto:info.lucknow@stpi.in) due to COVID-19

**4. START DATE & TIME FOR DOWNLOADING OF BID: 25/01/2021; 14:00 Hrs.**

**5. LAST DATE & TIME FOR SUBMISSION OF BID: 15/02/2021; 15:00 Hrs.**

**6. DATE & TIME FOR OPENING OF TECHNICAL BID: 15/02/2021; 16:00 Hrs.**

**7. FINANCIAL BIDS OF TECHNICALLY QUALIFIED BIDDERS: Shall be communicated later**

**8. VALIDITY OF BID: 90 days from the date of closing.**



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## I. GENERAL TERMS AND CONDITIONS AND INSTRUCTIONS TO BIDDERS

STPI Lucknow invites Tenders from the qualified bidders for the disposal of e-waste category items in “as is where is” condition from reputed vendors who comply with general terms and conditions and scope of work as per following at STPI Lucknow:

1. The bid document can be downloaded from our website URL: [www.noida.stpi.in](http://www.noida.stpi.in) & <http://eprocure.gov.in/cppp/>
2. The bid, duly signed is to be submitted in **Sealed cover** duly filled with all supporting documents & Annexure.
3. Bid may be submitted with a forwarding letter on letter head of the Bidder. Each page of bid document must be signed and stamped by the bidder to ensure the compliance with the scope & services and general terms and conditions. No overwriting, corrections and cutting is permitted
4. Bid validity should be 90 days from the specified date of closing.
5. Pre meeting will be held on 05/02/2021 at 15:00 hours and tender related queries will be entertained through email id [info.lucknow@stpi.in](mailto:info.lucknow@stpi.in) due to COVID 19.
6. The completely filled bid document, duly sealed(with sealing wax/sealed with tape from all four sides) should be addressed to “**Officer In Charge, Software Technology Parka of India, STP Complex, UPTRON Building, Gomti Nagar, Lucknow(UP) 226010**” and should reach on or before 15:00 hrs on 15/02/2021 by registered post or by hand duly super scribed on the top of envelop as “**BID FOR PROVIDING DISPOSAL OF E-WASTE ITEMS VIZ. ELECTRICAL/ELECTRONICS EQUIPMENT AT STPI LUCKNOW**”.
7. STPI will not be responsible for postal or any kind of other delays. Quotations received in an envelope that is damaged/torn or merely stapled will be summarily rejected.
8. The EMD of Rs. 2000/- Rs. (Two Thousand Only) Through **NEFT (National Electronic Funds Transfer)**.

The Bank details of STPI is provided here under for the purpose of NEFT.

**Name** : Software Technology Parks of India.  
**Bank Name** : Bank of India  
**A/c No** : 711710110001705  
**IFSC Code** : BKID0007117  
**Branch Name:** Sec-18, Noida



9. The EMD of successful bidder shall be retained as an interest free security deposit in case of award of Work Order and the same shall be released after the expiry of the contract. The EMD of the other bidder shall be returned after finalization of tender.
10. Bids once submitted shall not allow being withdrawn. Any default after acceptance of bid shall be deemed to be non-compliance to the terms of contract.
11. **The bidder has to be registered with State Pollution Control Board/ Pollution Control Committee/ Central Pollution Control Board (CPCB) as per the E-waste Management and handling rules 2011 published by the Ministry of Environment and Forest, Govt. of India vide notification dated 12.5.2011. The bidder should submit copy of registration certificate from respective pollution control board.**
12. The bidder should submit an undertaking as per Annexure that the facility & recycling process are in accordance with the standards laid down in the guidelines published by the CPCB from time to time.
13. The bidder should Submit an undertaking as per Annexure that the residue generated thereof is disposed of in a hazardous waste treatment storage disposal facility.
14. The buyer should clear off all the items at their cost within **4 weeks** from the receipt of sale letter on production of their identity proof and original cash receipts for the amount remitted with the sanction of the concerned authorities in the presence and supervision of Technical Committee. STPI Lucknow will not be held any responsibility for any loss or damages or theft of the material after the bid is finalized and sale letter issued to the buyer, and no compensation thereof, will be entertained.
15. The successful bidder will be allowed a maximum period of 7 days after receipt of the confirmation letter, to remit quoted amount. The lifting of scrap will not be allowed before the submission of quoted amount in form of banker's Cheque or Demand Draft/NEFT.
16. The lifting of scrap should be made during the working hours i.e. 10 AM to 5 PM. At the time of pickup, bidder should have to submit relevant Form/certificate as per defined guidelines along with the full details of material to be disposed.
17. Certificate of destruction should be submitted to STPI after disposal.
18. The bidder may inspect the site by predetermined date and satisfy themselves about the items they are bidding for.



19. The EMD/BID SECURITY remitted by the successful bidder in Tender will be treated as security towards the tender and will be released only after successful & satisfactory lifting of the articles from the respective destination and submission of relevant certificates.
20. If the buyer fails to remit the required amount and clear off the items within the time specified as above, STPI Lucknow will have the power to cancel the offer and forfeit the EMD/BID SECURITY.
21. The bidders are required to submit the following documents (self-attested) along with bid document.
  - i. Valid copies of registration certificates from State Pollutions Control Board /Pollution Control Committee/Central Pollution Control Board (CPCB) as Re-Cycler/ Dismantler of E-waste.
  - ii. PAN/TIN etc.
  - iii. Self-undertaking as per **Annexure IV**.

## II. **Award Criteria**

Contract will be awarded on the basis of bid of the highest acceptable responsive bidder who complies with all terms and conditions of the tender. In case the H1 vendor is not able to accept the sale letter within 7 days, the same will be offered to next lower bidder (H2) at rate given by H1.

## III. **Payment Terms**

Successful bidder has to submit Demand Draft/Banker's Cheque payable to SOFTWARE TECHNOLOGY PARKS OF INDIA LUCKNOW or through NEFT for amount quoted within 7 days of the sale letter.

## IV. **Termination by default:**

- i) STPI reserves the right to terminate the agreement at its discretion at any time without assigning any reason, thereof.
- ii) The STPI Lucknow may, without prejudice to any other remedy for breach of contract, by written notice of default sent to bidder, terminate the Contract in whole or part:
  - a. If the Bidder fails to provide services within the time period specified in the contract or any extension thereof granted by the STPI Lucknow.
  - b. If the Bidder fails to perform any other obligations under the Contract.



**V. Rejection of the bid**

1. The bidder is expected to examine all instructions, formats, terms & conditions, & scope of work in the bid document. Failure to furnish all information required as per bid document or submission of bid which is not substantially responsive to the bid document in every respect may result in rejection of bid. In respect of interpretation/clarification of this bid document and in respect of any matter relating to this bid document, the decision of STPI-Lucknow will be final.
2. In case the selected bidder does not show interest in lifting the goods, the bid security will be forfeited.
3. The bidder will have to furnish the requisite document as specified in the bid document, failing which the bid is liable to be rejected.
4. The bids received after specified date & time will not be considered.
5. The bids received through Fax/Telex/photocopy will not be considered.

**VI. Blacklisting**

Company/Firm blacklisted by Govt./PSU/Corporate organization as on the date of closing of bid are not eligible to Bid (Undertaking for the same has to be furnished as per Annexure II). If at any stage of bidding process or during the currency of contract, such information comes to knowledge of STPI, the STPI shall have right to reject the bid or terminate the contract, as the case may be, without any compensation to the bidder.

**VII. Arbitration**

All disputes or difference whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the purchase order/work order or the breach thereof shall be settled by reference to arbitration as per Indian Arbitration Act.

**VIII. Force Majeure**

If, at any time, during the continuance of the agreement, the performance in whole or in any part by either party of obligation under the agreement shall be prevented or delayed by reasons of any war, hostile acts of the enemy, civil commotion, subrogate, fire, floods, earthquakes, explosions, epidemics, strikes and quarantine restrictions by acts of God, (herein after referred to as eventualities) then provided notice of the happening of any such eventualities is given by either party to the other within two days from the date of occurrence thereon, neither party shall, by reason of such eventualities be entitled to terminate this contract agreement nor shall either party have any claim of damages against the other in respect of such non-performance or delay in performance. Performance of the contract agreement shall, however be resumed as soon as practicable after such eventuality has come to an end.

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**Signature & Seal of the Bidder**



**Annexure-I**

**SCOPE OF WORK & OTHER TERMS & CONDITIONS**

1. The area to be covered for the disposal of E-waste Items **Viz. Electrical/ Electronics Equipment's** at STPI Lucknow through registered Re-cyclers/Dismantlers are as follows:

Sr. No	Location	Items
1.	<b>Software Technology Parks of India</b> STP Complex, adjacent Gomti Barrage, Gomti Nagar, Lucknow-226010(U.P)	<b>As per Annexure -VI</b>

2. The Bidders are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.

3. No deviation from the above mentioned scope of services will be accepted.

4. STPI will not bear any cost on account of labour/transportation etc.

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**Signature & Seal of the Bidder**





***Annexure- II***

**DECLARATION**

We declare and confirm that we have not been blacklisted or deregistered by any central/ state government department or public sector undertaking and none of our works had ever been terminated by client after award of contract, during last three years. We acknowledge the right of the Employer, if he finds to the contrary, to declare our Tender to be non-compliant and shall be liable for cancellation without any notice at the sole discretion of STPI.

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**Signature & Seal of the Bidder**



**Annexure-III**

**FORMAT FOR FINANCIAL BID**

<b>Sr. No</b>	<b>Location</b>	<b>Items on As-Is-Where- Is basis</b>	<b>Amount Quoted (INR)</b>
1.	<b>STPI - Lucknow</b> STP Complex, adjacent Gomti Barrage, Gomti Nagar, Lucknow- 226010(U.P)	<b>As per Annexure-VI</b>	
2.	<b>Total</b>		
3.	<b>GST as applicable on (2)</b>		
<b>Grand Total (2+3)</b>			

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**Seal & Signature of the bidder**



**Annexure-IV**

**Undertaking**

We declare, ensure and confirm that the facility & recycling process for the **E-waste Items Viz Electrical, Electronics and IT Equipment's** are in accordance with the E-waste Management and handling rules 2011 published by the Ministry of Environment and Forest, Govt. of India vide notification dated 12.5.2011

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**Signature & Seal of the Bidder**



**Annexure-V**

**Undertaking**

**We declare, ensure and confirm that the residue generated for the E-waste Items, Viz. Electrical, Electronics and IT Equipments will be disposed off in a hazardous waste treatment storage disposal facility and in accordance with the as per the E-waste Management and handling rules 2011 published by the Ministry of Environment and Forest, Govt. of India vide notification dated 12.5.2011**

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**Signature & Seal of the Bidder**



**Annexure-VI**

**List of E-waste Items,  
(Electrical/Electronics Equipments)**

<b>Item No.</b>	<b>Particulars of Store</b>	<b>Quantity/Weight</b>
<b>E-Waste Item</b>		
<b>1</b>	Air conditioner ( Duct AC- 8 Ton)	1
<b>2</b>	Air conditioner – 2 Ton (Window/split)	4
<b>3</b>	Air conditioner (Duct AC- 8 Ton)	1
<b>4</b>	Air conditioner (Duct AC -16 Ton)	2
<b>5</b>	30KVA DG Set	1
<b>6</b>	Submersible Pump	1